city chic collective limited

2020 Virtual Annual General Meeting

15 October 2020

Dear Shareholder,

In light of the uncertainty, travel restrictions and potential health risks created by the COVID-19 pandemic and taking into consideration the actions taken by governments to address these concerns, we will be hosting a virtual Annual General Meeting in 2020 (**AGM**).

The Notice of Meeting and Explanatory Memorandum for the AGM is available online at https://www.citychiccollective.com.au/investors. We will not be sending Shareholders a hard copy of the Notice of Meeting by post ahead of the AGM. This approach is consistent with the relief provided by the Commonwealth Treasurer in response to the COVID-19 pandemic.

This letter provides information to guide Shareholders as to how to attend and participate in the AGM. City Chic's website will also be kept up to date with all of the relevant information Shareholders may need.

Details of our 2020 AGM

Date: Friday, 20 November 2020

Time: 10.00am AEDT

Website: https://agmlive.link/CCX20

How to participate

To make the AGM as accessible as possible to all of our Shareholders, we are pleased to offer Shareholders the following ways to participate in the AGM.

1. Online

- 1. Logon to https://agmlive.link/CCX20 from your desktop computer, mobile or tablet device at least 15 minutes prior to the scheduled start time for the AGM. You will need internet access.
- 2. When you log onto the online platform, you will need to provide your details including your Shareholder Reference Number (**SRN**) or Holder Identification Number (**HIN**) to be verified as a Shareholder (available at the top of the proxy form).
- 3. Proxyholders will need their proxy code, which Link Market Services will provide via email no later than 24 hours prior to the AGM.

Further instructions on how to participate and vote online are published at

<u>https://www.citychiccollective.com.au/investors</u>. We encourage all Shareholders to read this material to ensure they are familiar with how to participate and to contact Link Markets Services if they have any questions.

2. Appoint a proxy in advance of the AGM

(a) Online

- 1. Logon to www.linkmarketservices.com.au.
- 2. You will be asked to submit your SRN or HIN details.
- 3. Follow the step-by-step online prompts, which will guide you through the process.

(b) Via mail, fax or hand delivery

- 1. Complete the enclosed Proxy Form. Instructions are detailed on the Proxy Form.
- 2. All Proxy Forms must be received no later than 10.00am (AEDT) on Wednesday 18 November 2020 to be valid.
- 3. Proxy Forms may be returned by fax, mail or hand delivery by following the instructions in the Proxy Form.

How to ask a question

Only Shareholders of City Chic Collective Limited will be able to ask a question in advance of the AGM or at the AGM. Questions can be submitted via Link Market Services at www.linkmarketservices.com.au before 10:00am on Friday 13

November 2020. Instructions on how to ask a question on the day are detailed in the Virtual Meeting Online Guide which is available online at https://www.citychiccollective.com.au/investors.

How to watch and listen to the AGM

The AGM will be live webcast online at https://agmlive.link/CCX20. All stakeholders are invited to watch and listen to the AGM. However, only Shareholders (or their proxies) may vote or ask questions during the AGM.

Support

If you experience any difficulties, please contact Link Market Services by phone on 1300 554 474 or on +61 1300 554 474 between 9:00am and 5:00pm (AEDT) Monday to Friday. Copies of all material, including City Chic's Annual Report, Notice of Meeting and Virtual Meeting Online Guide are available online on the Company's website at https://www.citychiccollective.com.au/investors.

Online Communication Preferences

We encourage all Shareholders to update your details via our share registry, Link Market Services. Shareholders can also:

- check your holding balance;
- view, print or save transaction summaries and dividend statements;
- update or amend your bank account details; or
- elect to receive communications electronically.

We encourage Shareholders to elect to receive online communication as the most efficient and environmentally friendly way to keep up to date with City Chic information.

We look forward to you joining us at the 2020 AGM and thank you for your ongoing support.

Yours sincerely,

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Michael Kay

Chairman